

**MINNESOTA DISTRICT COURT  
EIGHTH JUDICIAL DISTRICT**

**JUDICIAL LAW CLERK**

**Appointing Authority: The Hon. Gerald Seibel, Stevens County, Morris  
And  
The Hon. Peter Hoff, Wilkin County, Breckenridge**

<b>OFFICE &amp; LOCATION</b>	<b>CLASS</b>	<b>WORK SCHEDULE</b>
Stevens County Courthouse Morris, MN	Judicial Law Clerk	Full-time Mon.-Fri. – 8:00-4:30

**DESCRIPTION:** Judges Peter Hoff, chambered in Wilkin County, Breckenridge and Gerald Seibel, chambered in Stevens County, Morris, are seeking qualified candidates for a judicial law clerk position. Both judges hear cases in the entire Eighth Judicial District but primarily hear cases in the counties of Big Stone, Grant, Kandiyohi, Pope, Stevens, Traverse and Wilkin. Duties include preparing memoranda and opinions, preparation of jury instructions, conducting legal research, and trial attendance. The law clerks and the judges have a close working relationship that affords the clerk an opportunity to observe how judges reason and arrive at their decisions. A law clerk can expect a comprehensive experience in many facets of the law.

**MINIMUM QUALIFICATION:**

- Graduate of an accredited law school.
- Attorney who has taken the Bar is preferred.
- Successful applicant will be required to pass a criminal background check.

**SALARY:** \$20.43 per hour – Employees will have the State of Minnesota benefits package.

**APPLICATION DEADLINE:** Applications accepted until this position has been filled.

**TO APPLY:** To request an employment application form, please call (320) 656-6555, or download from [www.mncourts.gov](http://www.mncourts.gov). Submit a letter of application, resume, one writing sample and transcript of grades to:

District Administration  
Attn: Law Clerk  
Box 1836  
St. Cloud, MN 56302  
EOE

Position # 00280640